

# West Texas A&M University General Safety Program

## 1.0 Introduction

- 1.1 West Texas A&M University is committed to providing its employees, students, and visitors a safe environment in which to work, study, and participate in recreational activities. Safety is the business and responsibility of every campus member and can be better achieved through proper engineering controls, education, training, use of personal protective equipment, and enforcement of safety regulations and procedures.
- 1.2 The General Safety Program is intended to provide guidance for managing hazards and risks not addressed elsewhere in the System Risk Management, Health and Safety, or Environmental Management Regulations.

## 2.0 General Workplace Hazards and Risks

- 2.1 The following list is reflective of potential safety hazards and risks not addressed in other TAMUS Regulations. The list is not intended to be all-inclusive and will be revised as necessary. Specific information on these topics is available in the Environmental Safety Office.
  - Proper Lifting Techniques
  - Slips/Trips/Falls
  - General Office Safety

## 3.0 Responsibilities

- 3.1 All Department, Division Heads, Managers, and Supervisors are to be cognizant of the safety needs of their employees, the students, and visitors. They should also comply with applicable system regulations, University programs, federal and state laws, and accepted work practices. They are charged with initiating preventive measures to control or minimize hazards and incorporate safety as an integral part of all programs.
- 3.2 Employees, students, and visitors must comply with applicable System Regulations, University Programs, federal and state laws, and accepted work practices.
- 3.3 Environmental Safety Office will provide safety information and safety training as requested. Perform periodic workplace safety inspections and make recommendations concerning unsafe acts and unsafe conditions.

**CONTACT FOR INTERPRETATION:** Environmental Safety Office